



When Should I File an APPR Complaint? Cheat Sheet

<p><u>The Observation/Feedback Cycle</u></p> <ul style="list-style-type: none"> • I did not receive feedback on my observation within 15 school days. • I did not receive my Observation Report with 45 school days. • I did not receive the minimum number of observations for my selected Observation Option. • I was rated by more than one evaluator. • I was observed by more than 3 observers. • I was observed and rated by someone other than my principal, AP, superintendent, or assistant superintendent. • My informal observation was shorter than 15 minutes long. • I did not receive a pre-ob or post-ob for my formal observation. • My formal observation did not last the entire period. • My pre-ob was less than 1 day or more than 20 days before my formal observation. • My formal did not happen at an agreed upon time. 	<p><u>The Danielson Rubric/Evidence</u></p> <ul style="list-style-type: none"> • My lesson plan was rated independent of my lesson • The evaluator did not rate observable components. • The evaluator rated things he/she did not see. • On the Observation Report, the principal writes only conclusions, or Danielson language, and no evidence of what happened during the observation. • The evaluator includes evidence for 1a, 1e, or 4a, taken from more than 15 days prior to the observation. • I chose Option 3, and the principal used evidence from the inter-visitation in my evaluation. <p>***Disagreeing with a principal’s scoring of a component is not cause for an APPR complaint. Disagreements on substance should be, in the event of an overall Ineffective rating, addressed through a rating appeal.</p>
<p><u>MOSL</u></p> <ul style="list-style-type: none"> • I was linked to the wrong students. • I taught multiple courses, and I was not connected (for the purposes of MOSL) to my largest courses. • My school had no MOSL committee. • The DOE did not allow my school to make a MOSL selection that we feel we were entitled to. • There were problems with the way that assessments were administered or graded. • I had students connected to my MOSL score who were not enrolled in the class for at least 60% of the course length. 	<p><u>Miscellaneous</u></p> <ul style="list-style-type: none"> • I was rated based on an incident for which I was also disciplined. • I did not receive an Initial Planning Conference. • I was rated under the new system, but I taught for less than 6 months. • I was rated under the new system, but I taught fewer than 2 periods per day. • The principal used information from a student survey in my evaluation. • I was rated Developing or Ineffective last year, and I have not had an opportunity to discuss a Teacher Improvement Plan. • I was denied UFT Representation at my TIP conference. • I was never visited by a Peer Validator this year.

***There may be situations that warrant an APPR Complaint that are not covered by this Cheat Sheet. If you think you an APPR violation has occurred, contact your Chapter Leader, your UFT Borough Office or Team High School.